

NOTICE

There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT - Maternal Infant Health Program (MIHP).**

JOB TITLE: **Public Health Nurse**

RATE OF PAY: **B.S.N.: \$19.37/hour - \$23.77/hour (5 year range)**
 R.N.: \$18.75/hour - \$23.13/hour (5 year range)

Full-time position, 40 hours per week, with benefits as provided for within the Bay County Public Health Registered Nurses’ Organization labor agreement, although union membership is voluntary.

GENERAL SUMMARY: Maternal Infant Health Program (MIHP) services supplement medical (prenatal & infant) care and are provided in accordance with Medicaid policy through the services of a Public Health Nurse and Licensed Social worker using a home visiting framework. This PHN position will focus on the maternal infant dyad to promote healthy pregnancies, good birth outcomes and healthy infant development through the MIHP. Recipient will also be cross-trained in other Health Department programs including Immunization Clinic, Women Infants and Children (WIC), Children’s Special Health Care Services (CSHCS), Childhood lead program, Family Planning and Communicable Diseases. Supervision received: Works under qualified Public Health Nursing Manager.

TYPICAL DUTIES:

1. Conducts screening for Maternal Infant Health Program (MIHP) services.
2. Provides client assessment, plan of care, care coordination, education, referral, and case management to MIHP clients.
3. Coordinates care with families, physicians, and MIHP program staff.
4. Contributes to continuity of care by planning and exchanging information with other MIHP disciplines, physicians, hospitals and other appropriate health and social agencies, as necessary.
5. Following policies and procedures of immunization clinic, evaluates immunization records and facilitates the provision of recommended immunizations.
6. Following policies and procedures of communicable disease clinic and using the Michigan Disease Surveillance System, follows up on reports of communicable diseases.
7. Following policies and procedures of CSHCS program provides services to enrolled clients.
8. Following policies and procedures of Family Planning Clinic assists with contraceptive refills.
9. Following state recommended guidelines, assesses weekly Healthy Housing and Lead Poisoning Surveillance System (HHL PSS) report for children with elevated blood lead levels and follows up as needed with PHN home visits for assessment and education.
10. Participates in community and health department in-service projects and health fairs including flu and immunizations clinics, women and children’s health issues, and lead poisoning prevention.
11. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.
12. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

MINIMUM QUALIFICATIONS:

Licensure: Possession of a current license to practice Professional nursing in Michigan. Also must possess a Michigan driver’s license and have proof of current automobile insurance.

Education: A.D.N., B.S.N. or diploma from a school of nursing approved by the N.L.N. of Nursing

Experience: Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience under qualified supervision desired. Experience and knowledge in infant/child health and development required. Computer skills required. Effective May 1, 2016, a MIHP nurse must have at least one year of experience providing community health, pediatric or maternal/infant services. Applicants may be required to take written and/or other examinations.

Physical: This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: Generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform medical procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers and have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions.

APPLICATION PROCEDURE: Apply online at www.baycounty-mi.gov or in person/via US mail to the Bay County Personnel Department, 515 Center Avenue, Suite 301, Bay City, Michigan 48708 no later than **4:00 p.m. Monday, May 2, 2016.**

AN EQUAL OPPORTUNITY EMPLOYER

“Bay County is an equal opportunity employer. It is the policy of Bay County and its departments to pursue equal employment opportunity regardless of height, weight, political or religious affiliations, race, color, sex, disability, familial status, sexual orientation, gender identity, national origin, or other protected classification set forth by law in our relationship with applicants for employment, employees of the department, and the public.”